



Educate and Elevate

Iowa Department of Education

EDUCATE & ELEVATE AMERICORPS MEMBER
HOSTED BY: CATHERINE MCAULEY CENTER

Member Name: Joe Student	Living Allowance: \$6,866
Position Type/Hours: Half Time Position (900 Hours)	Education Award: \$2,960
Service Location: 866 4th Ave SE; Cedar Rapids, IA 52403	Total Award: \$9,826
Supervisor Name/Contact Information: Anne Dugger; anne@cmc-cr.org; (319) 731-0442	

- Description of anticipated service schedule: Center facilities are open Monday through Saturday. Flexible scheduling is available not to exceed 24 hours per week.
- Some hours will be based on special events.
- *Hours taken for sick, vacation, and holiday leave cannot be counted toward the time needed to successfully complete the term of service.
- A maximum of 20% of your service hours may be training, education or other similar approved activities, and a maximum of 10% of your service hours may be allowable fundraising activities.

* Sick or personal days are allowed, but members lose possible days to earn the required number of hours needed to successfully complete the term of service. There are additional benefits offered if the member has a compelling personal circumstance.

Site Specific Member Service Activities:

- Tutor adult learners who lack adult education and literacy skills and/or have not completed their high school diploma. Subject areas include basic reading, basic mathematics, and/or English for speakers of other languages.
- Assist with other student support services including intake, transcript evaluation, enrollment, completion of action plans, and orientation functions.
- Support recruitment efforts by assisting with career pathway surveys and educational learning plans.
- Engage in supplemental small group instruction such as the use of digital resources in a computer lab setting.

Qualifications:

- ✓ At minimum members must be high school graduates or have their high school equivalency diploma.
- ✓ Be at least 18 years of age at the commencement of service.
- ✓ Be at citizen, national, or lawful permanent resident alien of the United States.
- ✓ Satisfy a 3 part criminal history background check.

Benefits and Evaluation Requirements:

- ✓ Living Allowance
- ✓ Education Award received upon successful completion of their term of service.
- ✓ Student loan forbearance and interest payments, if the member qualifies
- ✓ Member Performance Evaluation requirements during the term, if applicable

Member Signature

Program Representative Signature

Date

Date