



CATHERINE
McAULEY
CENTER

RefugeeRISE AmeriCorps Member

Join CMC's team as a RefugeeRISE AmeriCorps member and empower refugees in our community through skill-building opportunities. The Catherine McAuley Center is seeking a service minded individual who will be matched with one of the two following sets of responsibilities, based on their personal skills and interests.

Refugee Childcare Business Development Program Responsibilities:

- Check in on RCP clients throughout certification process
- Train Refugee Childcare Program (RCP) participants in computer literacy
- Use self-sufficiency matrix to analyze outcomes of RCP training and develop appropriate training materials where needed
- Recruit and manage volunteers to support RCP
- Ensure accurate recordkeeping of services
- Perform other duties as requested/ assigned

LIFE Program Responsibilities:

- Plan and develop a summer youth program aimed at helping youth stay on track in school over the summer months.
- Prepare for and help implement an afterschool program for youth preparing them for post-secondary education or work.
- Work with youth population in summer and afterschool programs
- Manage partnerships and referrals
- Perform other duties as requested/ assigned

Skills:

- Professional communication skills
- Comfort using a computer and ability to learn new programs
- Self-directed problem solving ability
- Swahili, French, Kinyarwanda, or Lingala ability a plus but not required
- Must pass driver screening

Schedule:

- Full-time, daytime hours. Occasional night or weekend may be required.
- Service period: 1200 hours between 1/18/21 and 9/25/21

Benefits:

- \$10,650 pre-tax living stipend, split up and paid out every two weeks
- \$4,336 education award upon successful completion of service
- Qualifying student loan forbearance, healthcare benefit, childcare benefit